



CODE OF CONDUCT FOR i-NAF MEMBERS



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i-NAF MEMBERS**

Issue No 1

Prepared by: i-NAF Secretariat

Date: 02.01.2018

Endorsed by i-NAF Board of Directors

Date: 22.01.2018

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Application Date: Immediate

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1 INTRODUCTION

1.1 This Member Code of Conduct has been prepared to outline the broad principles of legal and ethical business conduct embraced by i-NAF. It is not a complete list of legal or ethical questions that may be faced in the course of business, and, therefore, this Code must be used together with common sense and sound judgment.

1.2 This Code signifies voluntary assumption by i-NAF members of a standard of conduct that may often be above and beyond the requirements of the law.

Acceptance of this Code of Conduct is mandatory for i-NAF members as a condition of membership of i-NAF. Failure to abide by the Code of Conduct will serve as a basis for disciplinary action, at the discretion of the i-NAF Natural Accreditation (Executive) Committee, up to and including suspension or termination of i-NAF membership.

2 REFERENCE

i-NAF-NPG 8 i-NAF Procedure for Appeals, Complaints and Disputes

NOTE: The i-NAF Natural Accreditation (Executive) Committee will promptly investigate, in accordance with the i-NAF Procedure for Appeals, Complaints and Disputes, any alleged non-compliance with the Code.

3 OBLIGATIONS

3.1 i-NAF, through its members, has responsibility for the integrity of accredited natural certification activities. As such, we are committed to maintaining the trust and respect of our clients and the public at large through unquestionable integrity, honesty and ethical business conduct.

3.2 i-NAF members have a responsibility to uphold this dedication to corporate ethics. In addition to the requirements of conduct created by this code, a member shall comply with applicable laws and regulations both domestic and international.

3.3 The key to the corporate integrity of i-NAF lies with all of us. A i-NAF member shall:

3.3.1 Act impartially ensuring that it is independent in judgment and actions and take all reasonable steps to be satisfied as to the soundness of all decisions taken.



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3.3.2 Act honestly, in good faith and in the best interests of i-NAF, not engaging in conduct likely to bring discredit upon i-NAF.

3.3.3 Use due care and diligence in fulfilling the functions of a i-NAF member and exercising the powers attached to its membership.

3.3.4 Avoid conflict of interest and if unsure inform the i-NAF Natural Accreditation (Executive) Committee via the i-NAF Secretary of any conflicts, or potential conflicts of interest, arising out of the fulfilment of its i-NAF membership duties and the responsibilities of membership.

3.4 A i-NAF member shall take all necessary actions to:

3.4.1 Prevent improper disclosure of confidential information,

3.4.2 Implement effective procedures for staff and contracted personnel that at all times assure client confidentiality of information obtained during assessment or audit,

3.4.3 Assure the confidentiality of all information that is discussed and obtained at all closed meetings (general meetings; committee meetings and working party meetings) of the i-NAF, is shared only as directed.

3.5 A i-NAF member shall contact the i-NAF Natural Accreditation (Executive) Committee via the i-NAF Secretary if it is in doubt with regard to a specific business conduct question, or would like to report an infraction.

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The Member,(NAME OF i-NAF MEMBER)

on behalf of which this sheet is signed, acknowledges that it has read and understood the i-NAF Code of Conduct, and is committed to abide by the Code in its role as a member of the International Natural Accreditation Forum(i-NAF).

Name of Person Signing:

Position / Office of Person Signing:

Name of Organisation:

Economy:

Signature Date:

Signature/Stamp: